QUARTERLY WALK REPORT FORM YRE/SEASONAL

All Quarterly Walk Reports for year-round and seasonal walks are to be filed electronically within **<u>10 days of the end of the quarter</u>**. To facilitate this process, our Club is using the following procedure:

- 1. Fill out your forms and paper work
- 2. The Report to Treasurer and all monies are to be sent to Terry Gitnick. Any New Walker Coupons and ESCV Incentive Coupons received as payment from a walker should be included in this mailing to the treasurer.
- The ESCV Quarterly Walk Report (on the bottom of this page) is to be sent to Eileen Skinner, preferably by email (<u>EFSkinner@aol.com</u>). PLEASE TITLE SUBJECT -ESCV QUARTERLY REPORT.

QUARTERLY WALK REPORT (email to <u>EFSkinner@aol.com</u>)
YRE/Seasonal Sanction # Location of Walk
Quarter (1, 2, 3 or 4) POC
Total number of (ALL) Walkers this quarter
Numbers on the sheet (ie: 1-24) to
(note: next quarter should begin with the next number on the sheet (ie: 25 - ??)
Number of walkers by category (each walker goes <mark>in one category only</mark>):
"A" Award & IVV Credit IVV Credit only
New Walker Coupons ESCV Frequent Walker
ESCV Incentive Coupons (2021)