Traditional & Traveling Guided Event Walk After Action Report

All After Action Walk Reports should be filed electronically, by one person, **within 10 days of the walk.** To facilitate this process, our Club is using the following procedure:

- 1. Fill out all your forms and paper work
- 2. The Treasurer's Report, **new walker coupons** (please print ESCV's club number, #0410, and the Event/Sanction number (six digit number found on the sheet that came with the stamp piece) on the back of each coupon and All monies are to be sent to **Terry Gitnick TREASURER**
- 3. The ESCV After Action Walk Report (on the bottom of this page) is to be sent to Eileen Skinner, preferably the day after the walk <u>by E-MAIL (EFSkinner@aol.com</u>).

<u>DO NOT SEND</u> - AVA stamp or New Walker Coupons to AVA, (Pass the HANDLE ON WITH THE BOX)

4. We are required to keep and store the sign-in sheets for 7 years (AVA rule).

ESCV After Action Walk Report for Traditional Event

(email to <u>EFSkinner@aol.com</u>)

Date of Walk______ Event/Sanction #_____

Location of Walk______ POC_____

Number of walkers by category (each walker goes in one category only):

IVV Credit only _____ + New Walker Coupons _____

== Total number of walkers_____

<u>Updated 12/2021</u>